

THE TULALIP TRIBES
Tulalip Data Services
Job Description

JOB TITLE: Web Developer

JOB NUMBER: QCV 001-06

NOTE: Sections in box are minimum requirements that all applicants must have to be considered for this job. These requirements must be stated on your application form to be considered for this position.

The Tulalip Tribes publicly announces that Indian Preference in hiring shall apply to Tulalip Tribal job opportunities.

Tulalip Data Services offers a unique work environment with opportunities to work on a diverse portfolio of projects, excellent personal and professional development opportunities, and an excellent benefit package. We are a fast-growing organization – and recognized locally and nationally as an innovative place to work. We work closely with major software and hardware companies – and we received recognition from Harvard University via the “Honoring Contributions in the Governance of American Indian Nations” award. Working for Tulalip Data Services provides opportunities to make a difference and be a technology innovator!

As a web developer at Tulalip Data Services, you will be a part of a highly dynamic and enthusiastic team of both software and web professionals. You will have the opportunity to:

- Work with the newest cutting edge technologies
- Work in a diverse work environment
- Flexible work schedules
- Opportunity to work with industry leaders
- Opportunity to receive training in cutting edge technologies

In addition, you will have the unique experience of participating in the entire software development lifecycle, not just a single aspect like most organizations. Your insight into web-based applications will increase the effectiveness of our web infrastructure. You will have the responsibility of creating, reviewing, analyzing and modifying web based software systems and applications. This includes documenting, encoding, testing, debugging and installing systems that support the Tulalip Tribes organization. In addition, the project feedback you report will continue to reshape each subsequent development project and ensure that each project is held to the highest standards.

EDUCATION: (Please attach all required education documents with application; i.e., diploma, degrees, certificates, etc.)

- ☐ Associates of Science degree or technical degree with web / traditional programming track. (attach copy of degree or transcript with application).

REQUIREMENTS:

- Excellent knowledge in HTML, CSS, and JavaScript.
- Experience using graphic design software such as Adobe CS2.
- Understanding of strongly-typed programming languages such as C#, VB.NET.
- Experience using version control software.
- Strong knowledge of recognized web coding standards such as W3C.
- Ability to develop for cross-browser compatibility.
- Knowledge of software and project development lifecycles.
- Willingness to stay on top of the latest technologies and build on current skill sets.
- Knowledge of which technologies fit the specific needs of each project.
- Experience with systems that template pages to achieve dynamism and flexibility.
- Ability to multitask and manage time between simultaneous projects.
- Excellent communication skills, both oral and written.
- High levels of organization and attention to detail.
- Minimum two (2) years experience designing and maintaining professional web sites.

OTHER REQUIREMENTS:

- ☐ Must be willing to attend progressive job related training as requested.
- ☐ Must be able to work evenings, weekends, and/or holidays as needed or requested.
- ☐ Must have a successful employment history with the Tulalip Tribes and/or other current and past employers.

Physical Characteristics and/or Prerequisites:

- ☐ Manual and finger dexterity for the operation of a personal computer and routine paperwork.
- ☐ Stamina to sit, stand, and/or walk for prolonged periods of time.
- ☐ Tolerance to be exposed to a computer screen for prolonged periods of time on a regular basis.
- ☐ Ability to lift and carry 40 lbs. on a frequent basis.
- ☐ Mobility to bend, stoop, and/or climb stairs on an occasional basis.

Tribal Department: Tulalip Data Services

Employee Classification: Non-Exempt

Job Summary: The successful candidate will build and maintain web sites for the Tulalip Tribes. The candidate will work in a team environment under the direction of management and technical leads. The candidate's expertise in web development will aid in the design, development, testing and deployment processes.

Employee Reports To: Manager of Software Engineering Services

Extent of Authority: Under the direction of direct supervisor, performs job duties providing support and service to all tribal software projects in accordance with established policies and procedures.

Specific Duties Performed:

1. Building and maintaining web sites/pages.
2. Working in a team environment with software engineers and project managers.
3. Following direction provided by technical leads.
4. Tackling prioritized tasks and working on a deadline-driven schedule.
5. Testing projects thoroughly and outlining release notes for testers.
6. Debugging web page problems and quickly responding to address them.

7. Manipulating and optimizing graphics from files provided by graphic designers.

Terms of Employment: This is a Regular Full-time position, requiring at least 40 hours per work, or 2080 hours per year. Employees will be required to work on-site, no telecommuting. No provisions for relocation will be provided.

Pay Range: \$21.32 – \$29.99

Opening Date: 10/18/2006

Closing Date: Until Filled